



DOCman 1.6 Manual

Introduction

About Joomlatools

Joomlatools is an internationally recognised team of experts specialised in development for Joomla, the leading open source web content management system. We are a dynamic team, distributed across 3 continents, of highly skilled individuals who have passion and a sense of pride in our work.

Introducing DOCman

DOCman is a document and download management solution for Joomla with an intuitive and simple to use administration interface. DOCman makes offering downloadable documents on your Joomla site a breeze. You can manage documents across multiple categories and subcategories, and give users permission to upload, download or edit documents. You can also store documents either locally or remotely and prevent direct linking using our build-in anti-leech system.

Main features of DOCman

- **Nested Categories:** Documents can be organised across infinite categories and subcategories.
- **Custom Groups:** Documents can be owned by a specific registered user, a groups of registered users, all registered users or everybody.
- **Powerful Permission System:** Easily set default guest, front-end and document and creator permissions and fine-tuned permission on a document level. DOCman's permissions system gives you full control over who can access, edit, manage and download documents.
- **Remote or Local Storage:** You can display a download counter per document. All downloads are also being logged (by user, IP, browser, date and hour) to give you full overview of what is happening with your documents.
- **Integrated Search System:** Documents can be searched by name and/or description. The search system integrates with Joomla using an optional plugin.
- **Statistics:** You can display a download counter per document. All downloads are also being logged (by user, IP, browser, date and hour) to give you full overview of what is happening with your documents.
- **Security:** The built-in anti-leech system avoids direct linking to documents. Real paths to documents are never displayed to users.
- **Flexible Themes:** Change the look and feel of your documents repository using our flexible themeing system. Easily create your own themes to match the look and feel of you site.

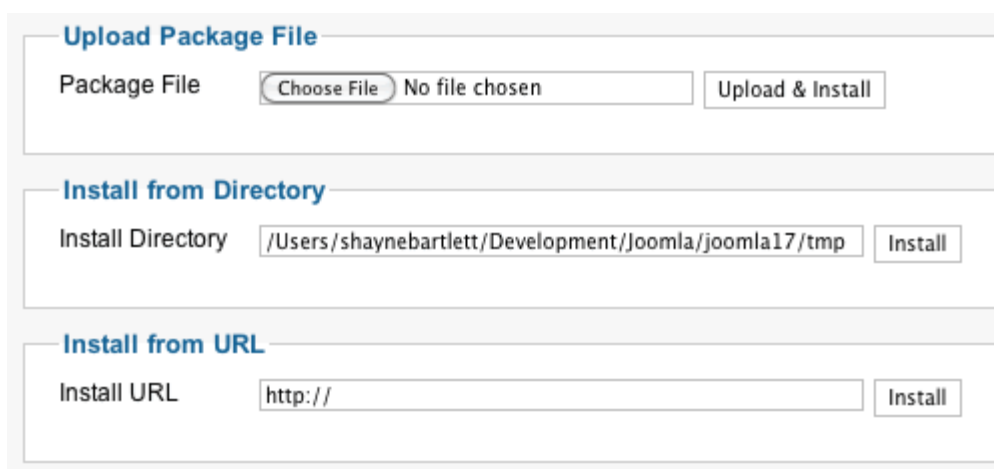
Installation

Installing DOCman 1.6 is done via the standard Joomla extension installer. To get there, use the top menu in the administrator page and navigate to Extensions→Extension Manager.

From this screen you can install DOCman using one of the 3 methods:

1. Upload Package File You can provide the DOCman install file from your local machine (most common method)
2. Install from Directory (on the server)
3. Install from URL

For the most common method, once you have provided the path to the file, click “Upload File & Install” or “Install” depending on the method you have chosen.



The screenshot shows the Joomla! Extension Manager interface for installing DOCman 1.6. It features three distinct sections, each with a title and a form:

- Upload Package File:** Includes a text input for 'Package File' with a 'Choose File' button and 'No file chosen' text, and an 'Upload & Install' button.
- Install from Directory:** Includes a text input for 'Install Directory' containing the path '/Users/shaynebartlett/Development/joomla/joomla17/tmp' and an 'Install' button.
- Install from URL:** Includes a text input for 'Install URL' containing 'http://' and an 'Install' button.

Once DOCman has been successfully installed, you will get a screen that allows you to install sample data. If you are unfamiliar with DOCman, this may be useful as you will be able to see real world examples of documents.

If you are familiar with DOCman, we suggest you do not install the sample data.

DOCman is a document management and download component for Joomla

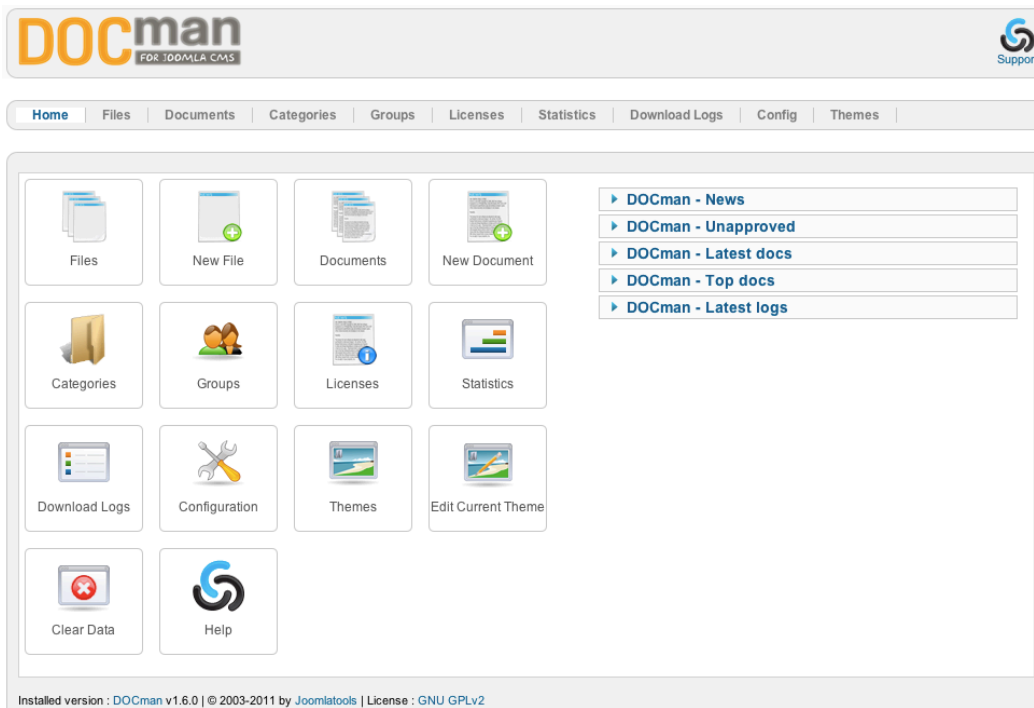


Home



Add Sample Data

By clicking either “Home” or “Add Sample Data” you will be directed to the Dashboard screen of DOCman. If you chose to install the sample data, you will see a message that says the installation was completed.

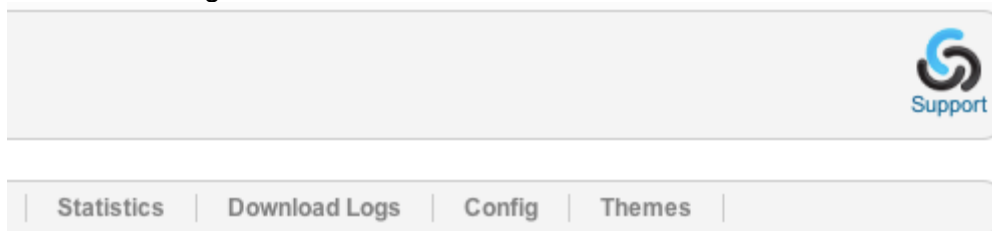


The screenshot shows the DOCman dashboard interface. At the top left is the 'DOCman FOR JOOMLA CMS' logo, and at the top right is a 'Support' link. Below the logo is a navigation menu with the following items: Home, Files, Documents, Categories, Groups, Licenses, Statistics, Download Logs, Config, and Themes. The main content area is a grid of icons for various functions: Files, New File, Documents, New Document, Categories, Groups, Licenses, Statistics, Download Logs, Configuration, Themes, and Edit Current Theme. At the bottom left of the grid are 'Clear Data' and 'Help' icons. On the right side of the dashboard, there is a list of links: DOCman - News, DOCman - Unapproved, DOCman - Latest docs, DOCman - Top docs, and DOCman - Latest logs. At the very bottom of the dashboard, a footer line reads: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Congratulations, you have now installed DOCman 1.6. Next step, we suggest you read the DOCman 1.6 Configuration documentation.

Configuration

The DOCman Configuration page is where all the default settings for DOCman are maintained. To get there, go to DOCman in the administrator area of your Joomla installation then click on the “Configuration” link in the DOCman submenu.



💡 TIPS:

- *Make sure your docman.config.php file IS writable.*
- *Make sure the folder you choose to use for your DOCman documents actually exists, is writable and secure.*

General

The general tab is where you set the path to the folder that will hold your DOCman documents.



Path for storing files

This path is the full local path on the server, not a path relative to your Joomla installation.

💡 *TIP: Hit the reset button and DOCman will set the default path for you.*

Frontend

This tab provides the settings related to the front-end display of documents such as icon size.

docman.config.php: **Writable**

General Front-end Permissions Upload Security

General Settings

Section is down? No Yes

Extensions for viewing:

Number of documents per page

Default listing order

Themes

Icon size

Trim Whitespace No Yes

Extra Document Information

Days for new

Downloads to be hot

Display Licenses? No Yes

Process Content Plugins? No Yes

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General Settings

Section is down?

This effectively takes DOCman offline for regular users while allowing access for Administrators and Special users. This is helpful if you are testing your DOCman installation on a live site.

Extensions for viewing

These are the file extensions available for browser viewing. Use a pipe (|) to separate them. If you wish to allow all file types, simply use * .

Number of Documents per page

This is the number of documents that will be displayed per page in a Category view. A pagination bar will be displayed when the number of documents exceeds this number.

Default listing order

This sets the field and direction by which documents should be ordered.

Themes**Icon size**

This is the icon sizes used for icons such as file type icons.

Trim Whitespace

This option will trim whitespace and blank lines to save bandwidth.

Extra Document Information**Days for new**

This setting sets how long, after a document is added, it should display the “new” tag.

Downloads to be hot

This sets how many times a document should be accessed before it is tagged as “Hot”. Setting this to ‘0’ will turn this feature off.

Display Licenses

This sets if document licenses should be displayed.

Process content plugins

When set to “Yes”, this will allow third party Joomla content plugins to run on DOCman.

Permissions

This tab provides the global permissions for DOCman. Be aware that there are further permission settings available to both documents and groups.

docman.config.php: **Writable**

General Front-end **Permissions** Upload Security

Guest Permissions

Guests Browse, Download, and View

Front-end Permissions

Upload All Registered Users

Approve Users

Publish Users

Document Permissions

View Everybody

Override View Creator Maintainer

Maintain Creator

Override Maintain Creator Maintainer

Allow individual user permissions No Yes

Creator Permissions

Creators can Download and Edit


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Guest Permissions

Guests

This provides the settings for non-registered (non-logged in) guests to your site. Available options are the following:

- No Access - Guests cannot access any documents in DOCman.
- Browse Only - Guests can see but not download/view documents.
- Browse, Download and View - Guests have full access to see and download/view documents.

 **TIP:** *You cannot mix guest permissions, if you set a document to be for registered users guest users will not be able to view it.*

Front-end Permissions

Upload

This will set which user groups (or single user) can upload files and applies to ALL upload methods. Please note that the default install of DOCman does NOT allow guest to upload files.

Approve

This will set which user groups (or single user) can approve a document and is not the same as the publish permission (which also needs to be set as yes, in order for a document to go live). You can use this to allow a certain group to veto/approve documents while allowing others to upload and create documents.

Publish

This will set which user groups (or single user) can publish a document.

Document Permissions

View

This is a global setting of who can view and download documents. This can be overridden in the settings of each document.

Override View

This sets if creators and/or maintainers can override the view permission. Site Administrators will always have the ability to override the view permissions regardless of this setting

Maintain


This sets the group that can maintain documents.

Override Maintain

This sets if creators and/or maintainers can override the maintain permission of a document. Site administrators will always have the ability to override the maintain permissions regardless of this setting.

Allow individual user permissions

If set to no, permissions will only be available to groups, not individuals. Any document that already has user level permissions will retain them. However, should you edit the document, only groups will be available in the select list.

 **TIP:** *If you have more than 1000 users it's advised you turn off individual user permissions as the larger the user base, the more resources are required*

Creator Permissions

Creators Can

This allows you to restrict access for creators when required.

Upload

This tab allows you to set the permissions related to the upload of files.

docman.config.php: **Writable**

General Front-end Permissions **Upload** Security

General Settings

Upload methods? Upload a file from your computer Link a file from another server to this server Transfer a file from another server to this server

Max. filesize allowed when uploading Maximum: 32M

Overwrite files? No Yes

File Extensions

Extensions allowed

User can upload all file types? No Yes

File Names

Lowercase names? No Yes

Filename with blanks:

Reject filenames:

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General Settings

Upload Methods

This sets the methods that are available for uploading files. The methods are the following:

- Upload from your computer via a web based form.
- Link (not upload) files located on other web servers.
- Upload files using a link provided to files on another server.

Max. filesize allowed when uploading

This is the maximum filesize allowed for uploads. Please do not forget to check your PHP / Server settings because DOCman settings cannot override them.

Overwrite files

This sets whether DOCman should overwrite that file in the event that a file with the same name is already existing.

File Extensions

Extensions Allowed

This list the extensions of allowed filetypes that can be uploaded using DOCman. The filetypes should be separated by a pipe (|) .

User can upload all file types

When set to “Yes” and the ability of users to upload is also set to “Yes”, then users will be able to upload **ANY** filetype.

File Names

Lowercase names?

When set to “Yes”, filenames will be converted to lowercase. For example FileName.txt would become filename.txt. When set to “No”, the name would remain as FileName.txt.

Filenames with blanks

This tells DOCman how to handle filenames with blanks. The options available are the following:

- Allow Blanks - Do nothing if blanks are present in the filename.
- Reject - Files with blanks in the name cannot be uploaded at all.
- Convert to underscores - Blanks will be changed to _
- Convert to dashes - Blanks will be changed to -
- Remove Blanks - blank spaces will be removed, for example “file name.txt” would become “filename.txt”

Reject Filenames

This is a black list of filenames that cannot be used separated by a |. The default values (index.htm|index.html|index.php) should always be retained unless you have a very good reason for not doing so. It could create a security risk to remove the default values.

Security

This tab provides some fundamental security settings.

docman.config.php: **Writable**

General Front-end Permissions Upload **Security**

Anti-leech system? No Yes

Allowed hosts

Log views? No Yes

Hide remote links No Yes

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Anti-leech system?

When set to “Yes”, DOCman will only allow people to access documents from hosts listed in the “Allowed Hosts” field. This is handy to prevent other websites from providing direct links to your documents.

Allowed hosts

This is the list of hosts that can link directly to your documents (when the Anti-leech system is set to “Yes”) separated by a pipe (|).

 **TIP:** Hitting ‘Reset default’ will add your own domain to the list, we advise adding `localhost|yourdomain.tld` and in some cases `www.yourdomain.tld`

Log views

When set to “Yes”, basic information will be logged for each view/download of a document. This provides a basic platform for tracking who is downloading what. This may be required to be enabled by some third party statistical extensions. In general you would use this for debugging only as it can generate a lot of data on busy sites.

Hide remote links

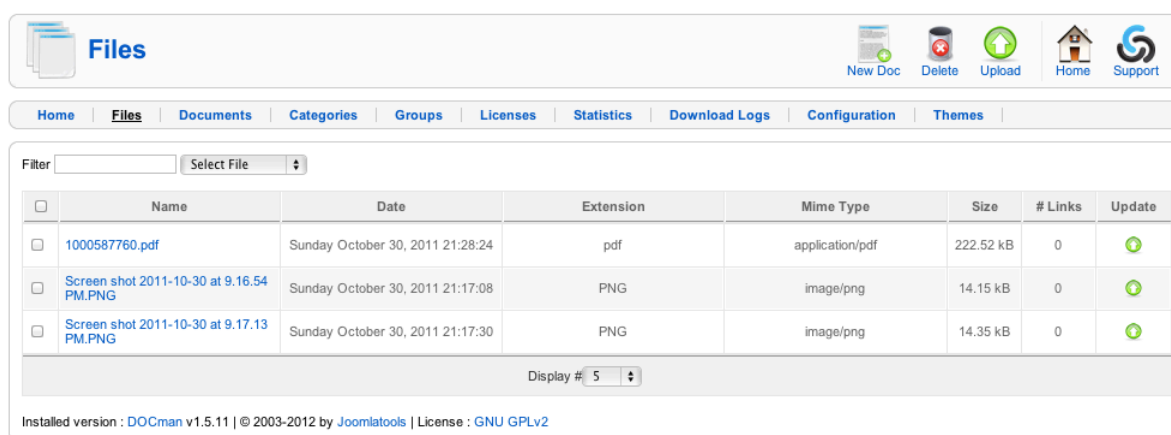
This is a basic, but NOT a secure way of preventing users from seeing the actual URL of a remotely linked file.

Files

DOCman allows each document to have an associated file. The file may be located locally on the server that is running DOCman or it may be remotely located and accessed via HTTP.

Files

The Files view only provides a listing of the files that are physically on the same server.



The screenshot shows the Joomla! Files view interface. At the top, there is a toolbar with icons for 'New Doc', 'Delete', 'Upload', 'Home', and 'Support'. Below the toolbar is a navigation menu with links for 'Home', 'Files', 'Documents', 'Categories', 'Groups', 'Licenses', 'Statistics', 'Download Logs', 'Configuration', and 'Themes'. The main content area features a 'Filter' input field and a 'Select File' dropdown. Below this is a table listing files with columns for Name, Date, Extension, Mime Type, Size, # Links, and Update. The table contains three entries: a PDF file named '1000587760.pdf', and two PNG screenshot files. At the bottom of the table, there is a 'Display #' dropdown set to '5'. Below the table, the installed version information is displayed: 'Installed version : DOCman v1.5.11 | © 2003-2012 by Joomlatools | License : GNU GPLv2'.

<input type="checkbox"/>	Name	Date	Extension	Mime Type	Size	# Links	Update
<input type="checkbox"/>	1000587760.pdf	Sunday October 30, 2011 21:28:24	pdf	application/pdf	222.52 kB	0	
<input type="checkbox"/>	Screen shot 2011-10-30 at 9.16.54 PM.PNG	Sunday October 30, 2011 21:17:08	PNG	image/png	14.15 kB	0	
<input type="checkbox"/>	Screen shot 2011-10-30 at 9.17.13 PM.PNG	Sunday October 30, 2011 21:17:30	PNG	image/png	14.35 kB	0	

Toolbar Actions

New Doc

This opens a New Document view with the selected file attached.

Delete

This deletes all checked files.

Upload

This initiates the Upload process (See Upload section).

Table Actions

Name

When clicked, a New Document view is opened with the file attached.

Update

This initiates a process for the replacement of the existing file with a new version. This preserves any links to documents.

 *Tip: If you change information used in SEF, such as the title, the link WILL change.*

Upload

The upload process allows you to upload one or many files to your server.

First thing to do is to select the source of the file. This can be from your own computer, from another server or as a link to another server. If you choose “Link a file from another server to this server”, the actual file will remain on the other server.

Choose the upload method



Upload a file from your computer

Transfer a file from another server to this server

Link a file from another server to this server


Upload a file from your computer


This option provides a screen where you can select a file from your own computer.

1. Click “Choose File” and then navigate to the file on your computer and select it.
2. Select “Batch Mode” if the file is a zipped archive containing multiple files. The zip file will be unzipped and the files added to your list of files as individual files.
3. ¹Once you have selected the file, click “Submit” to start the upload process.

Choose the file to upload


Choose the file to upload: No file chosen

Batch Mode: 




Once the file is uploaded you will have three options.


1. Make a new document entry using this file - opens a New Document page with the uploaded file attached. This option is not provided if you selected batch mode.
2. Upload more - Takes you to the previous screen so you can upload another file.
3. Display Files - Takes you back to the Files screen.



Make a new document entry using this file.



Upload more



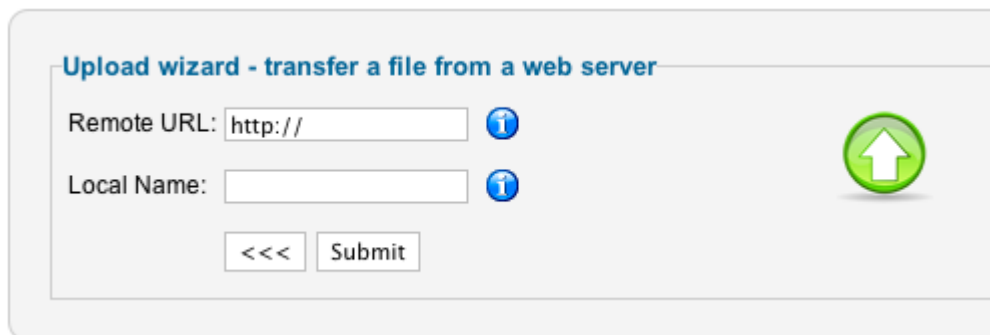
Display Files.

¹ This option requires that the zip be in a flat file format containing no folders.

Transfer a file from another server to this server

Select this option if you want to choose a single file that is located on another server and transferring it to your own server.

1. Enter the URL of the remote file.
2. Provide a name that you wish to use for the local(transferred) copy of the file.
3. Click "Submit" to initiate the transfer of the file.



The screenshot shows a web form titled "Upload wizard - transfer a file from a web server". It contains two input fields: "Remote URL:" with the text "http://" and "Local Name:". Each field has a blue information icon to its right. To the right of the "Local Name:" field is a green circular button with a white upward-pointing arrow. At the bottom of the form are two buttons: "<<<" and "Submit".

Link a file from another server to this server

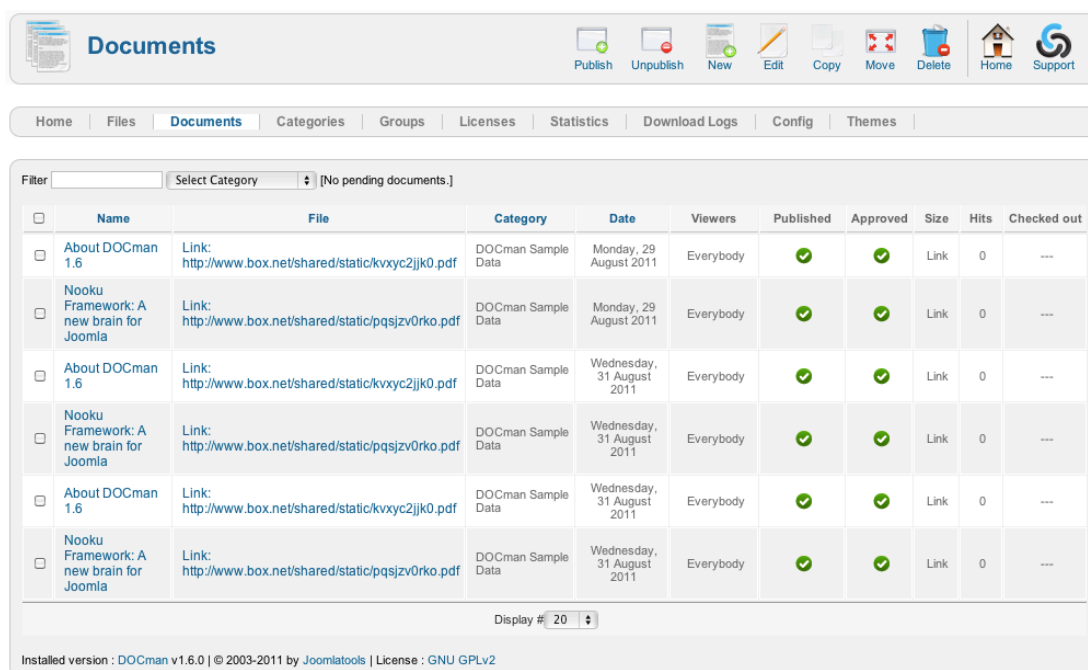
For this option, there is no locally located file created, hence no file. This option will take you to the New Document screen.

Documents

Documents are what DOCman presents to users. Documents link a file that is either locally or remotely hosted.

Documents

This view provides a listing of all documents and is the entry page for the management of documents.



<input type="checkbox"/>	Name	File	Category	Date	Viewers	Published	Approved	Size	Hits	Checked out
<input type="checkbox"/>	About DOCman 1.6	Link: http://www.box.net/shared/static/kvxy2jjk0.pdf	DOCman Sample Data	Monday, 29 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---
<input type="checkbox"/>	Nooku Framework: A new brain for Joomla	Link: http://www.box.net/shared/static/pqsjzv0rko.pdf	DOCman Sample Data	Monday, 29 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---
<input type="checkbox"/>	About DOCman 1.6	Link: http://www.box.net/shared/static/kvxy2jjk0.pdf	DOCman Sample Data	Wednesday, 31 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---
<input type="checkbox"/>	Nooku Framework: A new brain for Joomla	Link: http://www.box.net/shared/static/pqsjzv0rko.pdf	DOCman Sample Data	Wednesday, 31 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---
<input type="checkbox"/>	About DOCman 1.6	Link: http://www.box.net/shared/static/kvxy2jjk0.pdf	DOCman Sample Data	Wednesday, 31 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---
<input type="checkbox"/>	Nooku Framework: A new brain for Joomla	Link: http://www.box.net/shared/static/pqsjzv0rko.pdf	DOCman Sample Data	Wednesday, 31 August 2011	Everybody	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Link	0	---

Toolbar Actions

Publish

This publishes all checked documents.

Unpublish

This unpublishes all checked documents.

Add

This takes you to a blank document form so you can create a new document.

Edit

This takes you to a populated document form so you can edit the details of the selected document.

Copy

This allows you to copy the selected documents to a chosen category and retaining the original(s) in its category.

Move

This allows you to move the selected documents to a chosen category and not retaining the original(s) in its category.

Delete

This deletes all checked documents.

Table Actions**Name**

This takes you to the document form so you can edit the details of the selected document.

File

Clicking this will initiate a download of the document's file.

Published

Clicking this will switch the category between Publish and Unpublish.

Main Form Fields

Name

This is the name of the document

Category

This allows the selection of a single category.

Published

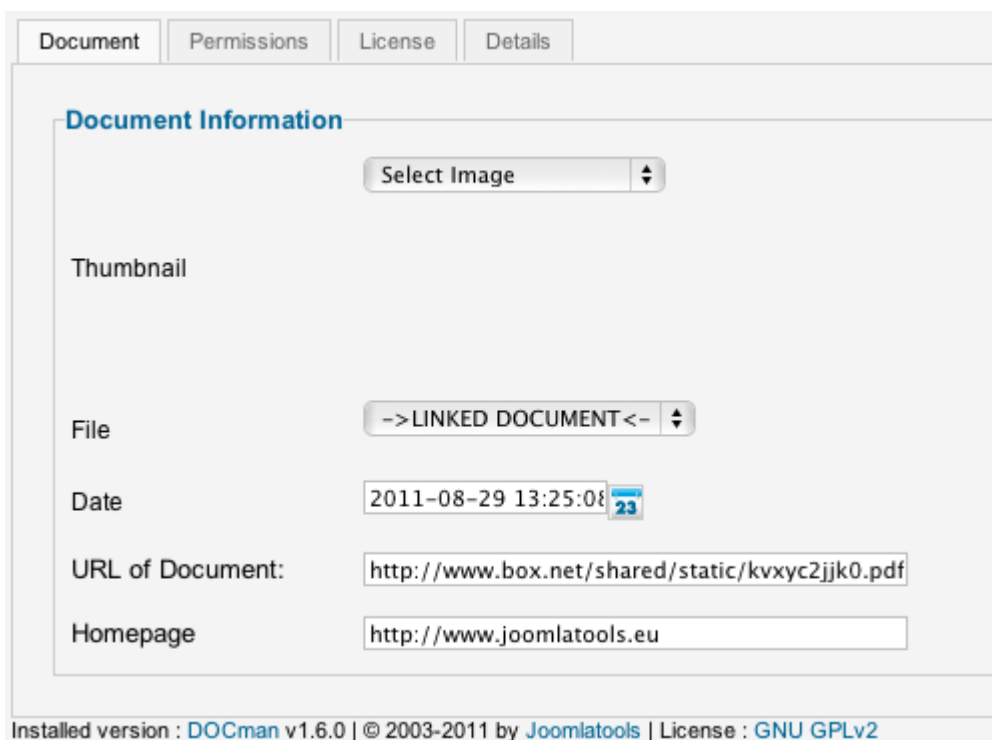
Clicking this will switch the document between Publish and Unpublish.

Description

This is the document's description.

Tab Form Fields

Document Tab



The screenshot shows the 'Document Tab' interface with four tabs: Document, Permissions, License, and Details. The 'Document' tab is active, displaying 'Document Information' with the following fields:

- Thumbnail:** A 'Select Image' button with a dropdown arrow.
- File:** A dropdown menu showing '->LINKED DOCUMENT<-' with a dropdown arrow.
- Date:** A date and time input field showing '2011-08-29 13:25:08' and a calendar icon.
- URL of Document:** A text input field containing 'http://www.box.net/shared/static/kvxy2jjk0.pdf'.
- Homepage:** A text input field containing 'http://www.joomlatools.eu'.

At the bottom of the form, it states: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'

Thumbnail

This provides a select list of images in the images/stories folder form where you can select a thumbnail image of the document. You can upload thumbnail images via Joomla's built-in media manager.

File

This is a list of files available to be attached to the document.

Date

This is the published date of the document.

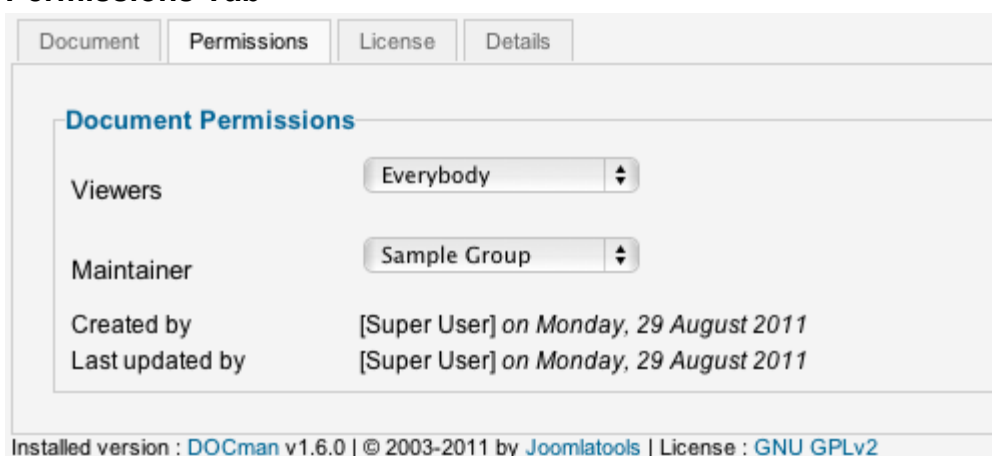
URL of Document

This field provides the link to the file, when the attached file is hosted remotely.

Homepage

This is an optional field for the display of a homepage link in the frontend.

Permissions Tab



The screenshot shows the 'Permissions' tab of the DOCman interface. It features a header with four tabs: 'Document', 'Permissions', 'License', and 'Details'. The 'Permissions' tab is active, displaying a section titled 'Document Permissions'. This section contains two dropdown menus: 'Viewers' set to 'Everybody' and 'Maintainer' set to 'Sample Group'. Below these are two lines of text: 'Created by [Super User] on Monday, 29 August 2011' and 'Last updated by [Super User] on Monday, 29 August 2011'. At the bottom of the tab, there is a footer: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Viewers

This is the group or individual who may view the document.

Maintainer

This is the group or individual who may maintain the document.

License Tab



The screenshot shows the 'License' tab of the DOCman interface. It features a header with four tabs: 'Document', 'Permissions', 'License', and 'Details'. The 'License' tab is active, displaying a section titled 'Document Licenses'. This section contains two dropdown menus: 'License Type' set to 'Sample License' and 'Display Agreement/License when viewing' set to 'Yes'. At the bottom of the tab, there is a footer: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

License Type

This displays a list of available licenses. Select one license that applies to your document. The list is maintained in the Licenses area of DOCman.

Display Agreement/License when viewing

This sets if the viewer can see the license.

Details Tab

Document	Permissions	License	Details
----------	-------------	---------	---------

Document Details

CRC Checksum: 

MD5 Checksum: 

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CRC Checksum

This allows the provision of a CRC checksum.

MD5 Checksum

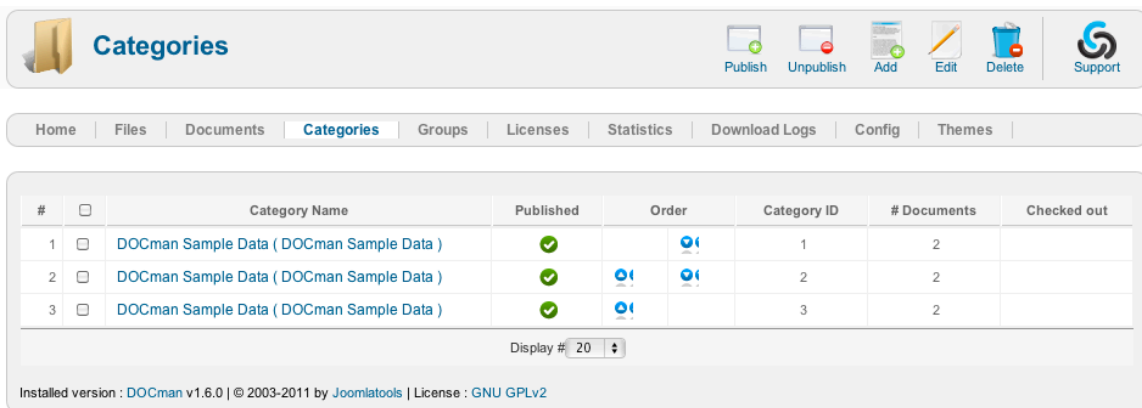
This allows the provision of an MD5 checksum.

Categories

Categories are how you group documents in DOCman. Unlike Joomla’s native Sections/ Categories system, DOCman categories can go well beyond 2 levels. In theory, the category depth is unlimited, although going too deep could create performance issues.

Categories

The “Categories” page lists your categories. By default, the list will be limited. But you can set the limit of the pagination by changing the Display setting at the bottom.



#	<input type="checkbox"/>	Category Name	Published	Order	Category ID	# Documents	Checked out
1	<input type="checkbox"/>	DOCman Sample Data (DOCman Sample Data)	✔	1	1	2	
2	<input type="checkbox"/>	DOCman Sample Data (DOCman Sample Data)	✔	2	2	2	
3	<input type="checkbox"/>	DOCman Sample Data (DOCman Sample Data)	✔	3	3	2	

Display # 20

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Toolbar Actions

Publish

This publishes all checked categories.

Unpublish

This unpublishes all checked categories.

Add

This takes you to a blank category form so you can create a new one.

Edit

This takes you to a populated category form so you can edit the details of the selected category.

Delete

This deletes all checked categories.

Table Actions

Category Name

This takes you to a populated category form so you can edit the details of the selected category.

Published

Clicking published will switch the category between Publish and Unpublish.

Order

Clicking the up or down arrow will raise or lower the category respectively. It will only go up or down in relation to its siblings.






Access

This changes the access level and restricts access to the selected group. Available groups are the following:

- Public - Anyone can access the category.
- Registered - Only people logged into the site can access the category.
- Special - Only people with administrative access can access the category.

Category

The Category page is used to create or edit a category.

 **Edit Category DOCman Sample Data**    

Category Details

Category Title:

Category Name:

Parent Item:

Image:

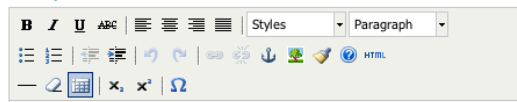
Image Position:

Ordering:

Access Level:
Registered
Special
Customer Access Level (Example)





Published: No Yes

Description



Congratulations on installing DOCman! This is a category with some sample documents, so you can get a feel of how DOCman works. Did you know you can have unlimited nested categories? Just give it a try!

Path: p

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Toolbar Actions

Save

This saves the category and returns you to the Categories page.

Apply

This saves the category and returns you to the Categories page.

Cancel

This returns you to the Categories page without saving anything.

Fields

Category Title

This is the title of the category.

Category Name

This is similar to the alias in Joomla. This is used in URLs, hence the use of spaces and/or special characters is not advisable.

Parent Item

This is the parent category. Select “Top” to place the category at the top of its own tree.

Image

This allows you to select an image for the category. Images are from Joomla’s own images. Use the Joomla media manager to add an image.

Image Position

This allows you to place the image to the left or right of the text.

Ordering

This allows you to change the position of the category held in relation to its siblings.

Access Level

This allows you to select the access level for the category (and its contents). These levels are Joomla groups and it acts the same way as Access Levels throughout Joomla. Available groups are normally the following:

- Public - Anyone can access the category.
- Registered - Only people logged into the site can access the category.
- Special - Only people with administrative access can access the category.

Published

This sets the published state of the category.

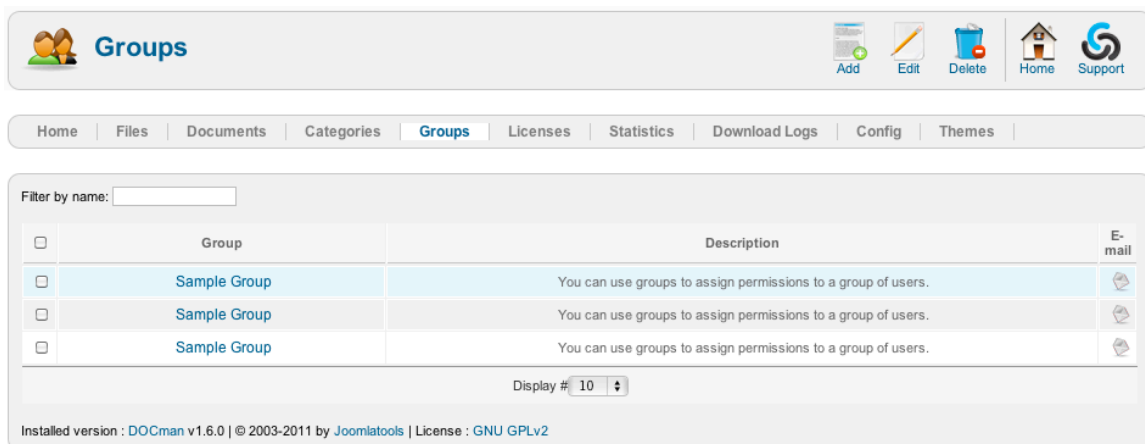
Description

This provides a description for the category.

Groups

Groups provide a basic level of permissions that would suit most environments.

Groups



The screenshot shows the Joomla! Groups management interface. At the top, there is a toolbar with icons for Add, Edit, Delete, Home, and Support. Below the toolbar is a navigation menu with links for Home, Files, Documents, Categories, Groups (selected), Licenses, Statistics, Download Logs, Config, and Themes. The main content area features a 'Filter by name:' search box and a table with the following columns: Group, Description, and E-mail. The table contains three rows, each with a 'Sample Group' and the description 'You can use groups to assign permissions to a group of users.' Below the table is a 'Display #' dropdown menu set to 10. At the bottom, the footer text reads: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Toolbar Actions

Add

This takes you to a blank group form so you can create a new group.

Edit

This takes you to the edit page for the selected group form so you can edit the details of the selected group.

Delete

This deletes all checked groups.

Table Actions

Group

This takes you to the edit page for the clicked group form so you can edit the selected form.

Email

This takes you to the Email form so you can send an email to the group users.

Group

This page provides the management of a single group. This is not a granular ACL so there are no parent/child relationships nor inheritance of permissions. It is a simple yet effective method of managing access.

Toolbar Actions

Save

This saves the group and returns you to the Groups page.

Apply

This saves the group and returns you to the Groups page.

Cancel

This returns you to the Groups page without saving anything.

Form Fields

Group

This is the group's name

Description

This is a description of the group.

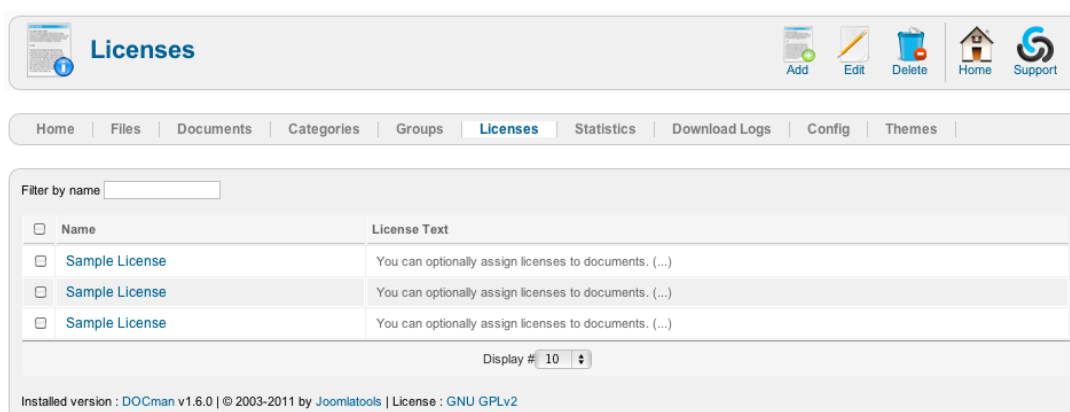
Members

This part of the form is where you assign users to the group. To do so, select one or more (use shift key) user(s) in the left column then click the right arrow button between the columns. To remove users from the group, select users in the right column and then click the left arrow.

Licenses

This is where licenses used by your documents are created and maintained.

Licenses



The screenshot shows the Joomla! Licenses management interface. At the top, there is a toolbar with icons for Add, Edit, Delete, Home, and Support. Below the toolbar is a breadcrumb navigation menu with links for Home, Files, Documents, Categories, Groups, Licenses (active), Statistics, Download Logs, Config, and Themes. A search box labeled 'Filter by name' is present. The main content area contains a table with the following structure:

<input type="checkbox"/>	Name	License Text
<input type="checkbox"/>	Sample License	You can optionally assign licenses to documents. (...)
<input type="checkbox"/>	Sample License	You can optionally assign licenses to documents. (...)
<input type="checkbox"/>	Sample License	You can optionally assign licenses to documents. (...)

Below the table, there is a 'Display #' dropdown menu set to 10. At the bottom of the interface, the footer text reads: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Toolbar Actions

Add

This takes you to a blank license form so you can create a new license.

Edit

This takes you to the edit page so you can edit the the selected license.

Delete

This deletes all checked licenses.

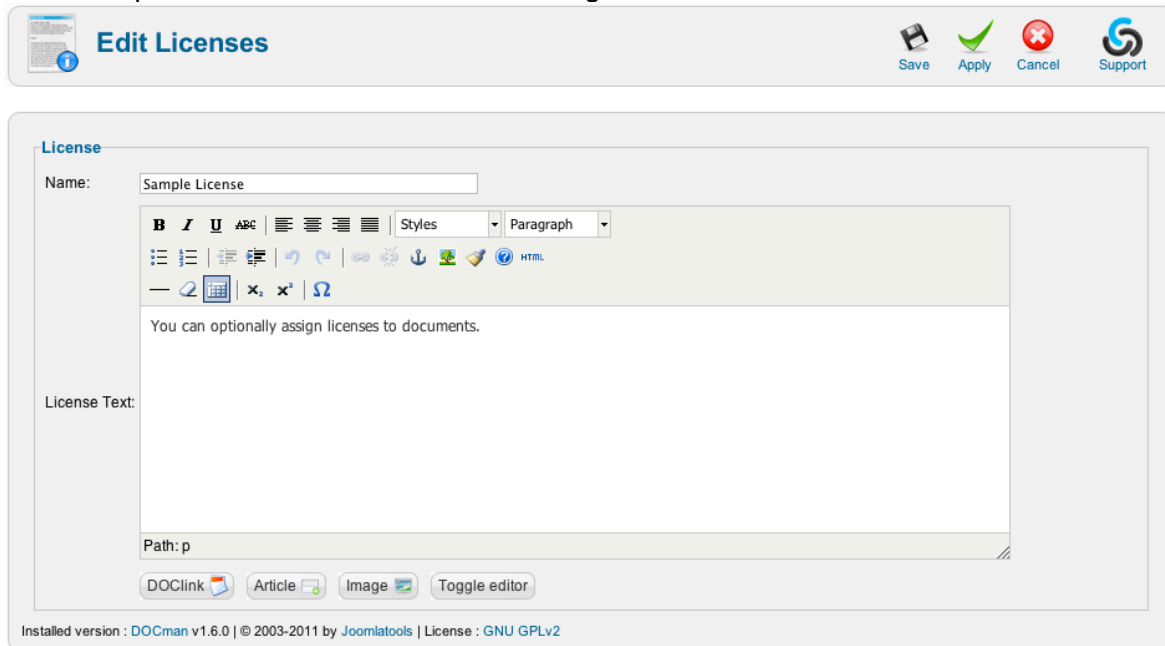
Table Actions

Name

This takes you to the edit page so you can edit the the selected license.

License

This form provides for the creation and editing of licenses.



The screenshot shows the 'Edit Licenses' form. At the top, there is a header bar with the title 'Edit Licenses' and four action buttons: 'Save' (floppy disk icon), 'Apply' (green checkmark icon), 'Cancel' (red X icon), and 'Support' (joomla logo icon). Below the header is the main form area. It starts with a 'Name:' label and a text input field containing 'Sample License'. Below this is a rich text editor toolbar with various icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, image, and HTML. The main text area contains the text 'You can optionally assign licenses to documents.' Below the text area is a 'Path:' label and a text input field containing 'p'. At the bottom of the form are four buttons: 'DOClink', 'Article', 'Image', and 'Toggle editor'. At the very bottom of the screenshot, there is a small footer text: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Toolbar Actions

Save

This saves the license and returns you to the Licenses page.

Apply

This saves the license and returns you to the Licenses page.

Cancel

This returns you to the Licenses page without saving anything.

Form Fields

Name




This is the name of the license.

License Text

This is the the legal text of the actual license.

Statistics

This page provides the number of downloads per document.

 **DOCman statistics - Top 50 Downloads**  Home  Support

[Home](#) | [Files](#) | [Documents](#) | [Categories](#) | [Groups](#) | [Licenses](#) | **[Statistics](#)** | [Download Logs](#) | [Config](#) | [Themes](#)

Rank	Title	Downloads
1	About DOCman 1.6	0
2	Nooku Framework: A new brain for Joomla	0
3	About DOCman 1.6	0
4	Nooku Framework: A new brain for Joomla	0
5	About DOCman 1.6	0
6	Nooku Framework: A new brain for Joomla	0

Installed version : [DOCman v1.6.0](#) | © 2003-2011 by [Joomlatools](#) | License : [GNU GPLv2](#)

Logs

The DOCman download logs option allows you to review what users are downloading from your site. It also provides more details about the user.

Downloads

The “Download Logs” page lists all download logs since logging was enabled or since the logs were last deleted.

Toolbar Actions

Delete

This deletes all checked categories.

Home

This leads back to the DOCman control panel.

Support

This will take you to the Joomlatools support portal.

Table Actions


IP Address

Clicking any IP address will perform a whois lookup on that particular IP address.

Themes

DOCman provides installable themes much like the way Joomla does it. This area is for the management of the themes.

Themes


Installed Themes

Default
Add
Edit
Delete
Edit CSS
Home
Support

Home
Files
Documents
Categories
Groups
Licenses
Statistics
Download Logs
Config
Themes

#		Name	Default	Author	Version	Date	Author URL
1	<input type="radio"/>	Default	✔	Joomlatools	1.5.10	December 2009	www.joomlatools.eu

Display #: 20

Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2

Toolbar Actions

Default

This sets the selected theme as the default for DOCman.

Add

This takes you to the Theme installation page.

Edit

This takes you to the edit page for the selected theme for the purpose of changing parameters.

Delete

This deletes all checked themes (default theme can not be deleted).

Table Actions

Name

This takes you to the edit page of the selected theme.

Author

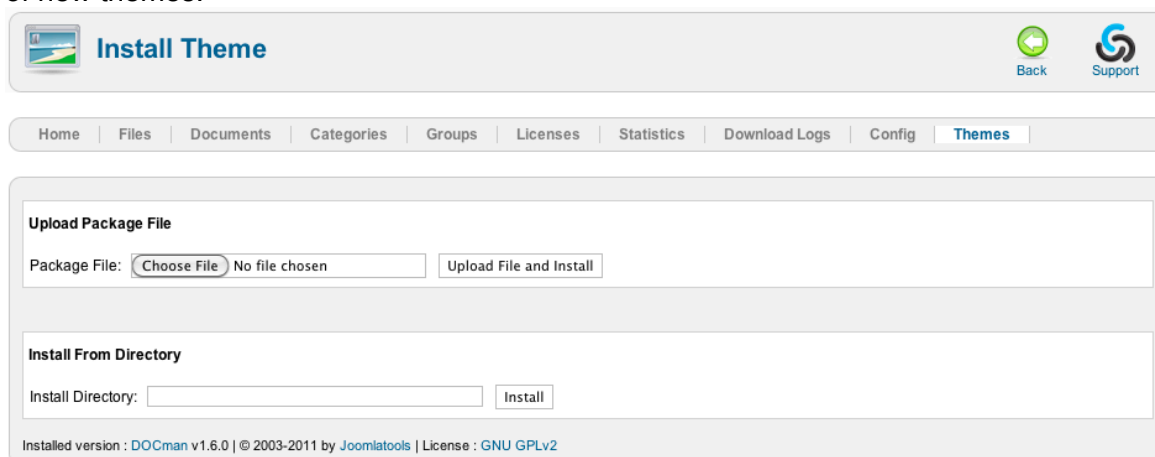
This provides a Mailto link to the theme author.

Author URL

This provides a link to the theme author's site.

Install Theme

This page provides a form similar to Joomla's own extension install form for the installation of new themes.



The screenshot shows the Joomla! 'Install Theme' interface. At the top, there is a header with the Joomla! logo and the text 'Install Theme'. Below the header is a navigation menu with links: Home, Files, Documents, Categories, Groups, Licenses, Statistics, Download Logs, Config, and Themes. The main content area is divided into two sections: 'Upload Package File' and 'Install From Directory'. The 'Upload Package File' section has a 'Package File:' label, a 'Choose File' button, a text input field containing 'No file chosen', and an 'Upload File and Install' button. The 'Install From Directory' section has an 'Install Directory:' label, a text input field, and an 'Install' button. At the bottom of the form, there is a footer with the text: 'Installed version : DOCman v1.6.0 | © 2003-2011 by Joomlatools | License : GNU GPLv2'.

Thumbs

DOCman's Thumbs is part of the productivity pack and is a small plugin that takes the pain out of generating thumbnails for various media formats.

Installing

Thumbs is not included in your DOCman installation. It must be downloaded from the Joomlatools Member Center.

Once you have downloaded the Thumbs package, proceed to the Joomla standard installer.

1. Select Extensions → Extensions Manager.
2. You will want to use the 'Package File' option.
3. Click 'Choose File' and browse for the Thumbs package you downloaded.
4. Then click on 'Upload File & Install'.

You have now completed installing the Thumbs plugin.

▼ **Basic Options**

Extensions	<input type="text"/>
Width	<input type="text" value="128"/>
Height	<input type="text" value="128"/>
Output format	<input checked="" type="radio"/> PNG <input type="radio"/> GIF <input type="radio"/> JPEG
JPEG quality	<input type="text" value="75"/>
Background color	<input type="text" value="FFFFFF"/>
Grayscale	<input type="radio"/> No <input checked="" type="radio"/> Yes

Preferences

The Thumbs preferences can be found under the Plugin Manager via Extensions → Plugin manager → DOCman Thumbs.

Basic Options

Extensions

This is where you enter the file extensions for the filetypes you allow to have thumbnails. The correct usage is ext,ext,ext i.e png,jpg,gif

We advise only entering the filetypes you wish to use for thumbnails to improve performance, not all filetypes will work out of the box. Some files, such as PDF, may require additional libraries.

Width

This sets the width of the thumbnail.

Height

This sets the height of the thumbnail.

Output Format

This sets the format of the thumbnail output.

JPEG Quality

This setting is only applicable if the above is set to JPEG. The higher the JPEG quality, the better it will look. It is important to note that filesize also increases with quality.

Background Color

This sets the background color to use for the thumbnail.

Grayscale

This sets all thumbnail outputs to grayscale.

DOCman Notify

DOCman Notify is part of the productivity pack and is a small plugin which will alert selected administrators (via email) when an action (download, edit, upload, etc) is done on a document within DOCman's repository.

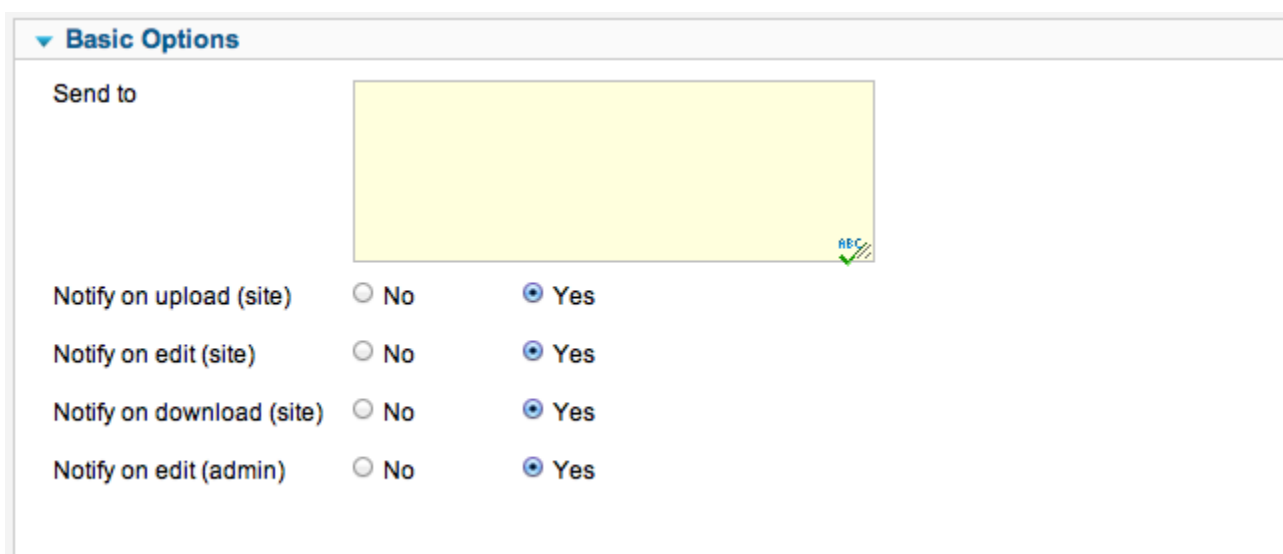
Installing

Notify is not included in your DOCman installation and must be downloaded from the Joomla!tools Member Center.

Once you have downloaded the Notify package, proceed to the Joomla standard installer.

1. Select 'Extensions → Extensions Manager.
2. You will want to use the 'Package File' option.
3. Click 'Choose File' and browse for the Notify package you downloaded.
4. Then click on 'Upload File & Install'.

You have now completed installing the Notify plugin.



▼ Basic Options

Send to

Notify on upload (site) No Yes

Notify on edit (site) No Yes

Notify on download (site) No Yes

Notify on edit (admin) No Yes

Preferences

Notify preferences can be found under Extensions → Plugin manager → DOCman - Notify.

Basic Options

Send to

This is where you enter the email address of those you wish to receive notifications from DOCman Notify, you should enter each item separated by a pipe (|).

For example:

user1@domain.tld|user2@domain2.tld|user3@domain99.tld2

Notify on upload (site)

This notifies users when a file has been uploaded via the site (frontend).

Notify on edit (site)

This notifies users when a document has been edited via the site (frontend).

Notify on download (site)

This notifies users when a document has been downloaded via the site (frontend).

Notify on edit (admin)

This notifies users when a document has been edited via the Administrator panel (backend).

DOCman Populate

DOCman Populate is part of the productivity pack and is a component that has been designed to allow administrators to import files and turn them into documents in bulk quantities.

Installing

Populate is not included in your DOCman installation and must be downloaded from the Joomlatools Member Center.

Once you have downloaded the Populate package, proceed to the Joomla standard installer.

1. Select 'Extensions → Install/Uninstall'.
2. You will want to use the 'Package File' option.
3. Click 'Choose File' and browse for the Populate package you downloaded.
4. Then click on 'Upload File & Install'.

You have now completed installing the Populate component.

Preferences

Populate preferences can be found under Components → DOCman Populate → Configuration The configuration page is much like a standard document creation page with a small exception. The Config tab.

Document | Permissions | License | Details | Config

Global configuration

Skip Files

|..|.htaccess|index.php|index.htm|index.html

Orphans Show All Files Only Show Orphans

Strip Extension No Yes

Clean Up Title No Yes

Use File Time No Yes

Cron configuration

Cron Command

wget -q "http://localhost/joomla17/index.php?option=com_populate" OR

curl --silent --compressed "http://localhost/joomla17/index.php?op" OR

/usr/bin/lynx -source "http://localhost/joomla17/index.php?option=

To test, try this link in your browser:
http://localhost/joomla17/index.php?option=com_populate&pw=8effd8de7bed9dd419b3a207f6f9b3e7

Cron Category DOCman Sample Data ▾

Global Configuration

Skip Files


This indicates what files you want Populate to automatically dismiss and not import, in most cases the default entries will be enough, however if you wish to add more remember to separate them with a |

Orphans

An Orphan in DOCman is a file without a document, in most evercase you will want to leave the option to only show orphans however if you wish to create lots of duplicates then setting the option to show all files will do the trick.

Strip Extension

This option will remove the extension from any file it imports, for example myfile.png would be imported as myfile.

 *TIP: Remember that only the first extension will be stripped so for example .tar.gz files will have the .gz removed leaving the .tar to be removed.*

Clean up title

Cleans up the title of imported documents by removing underscores and applying Capitalization so with this option enabled import my_file would result in it being imported as My file.

Use file time

Attempts to set the imported documents import time to the last creation/modification date of the file being imported.

Cron Configuration


The cron or crontab configuration helps you get going with automated importing of documents, allowing DOCman to do the work for you while you sit back and relax.

Cron commands

We offer 3 crontab suggestions out of the box

- lynx
- wget
- curl

The suggestion options can simply be added to your existing crontab

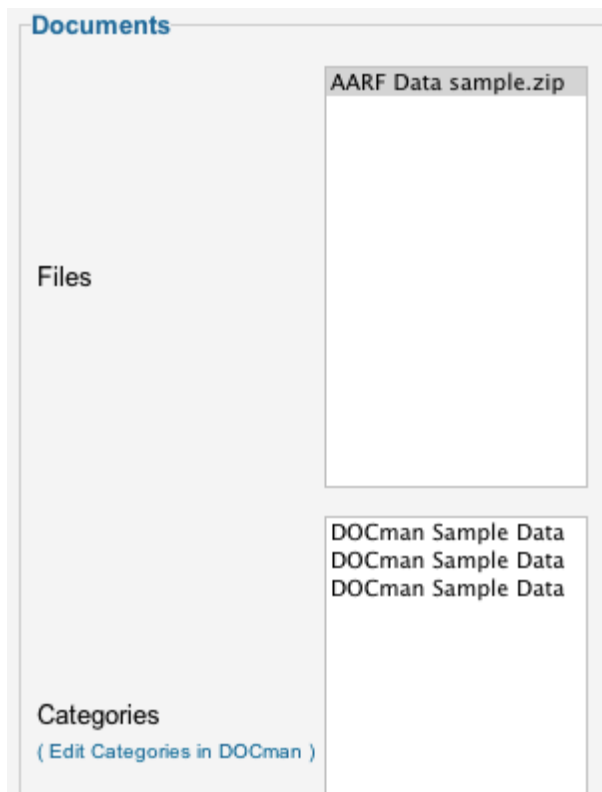
 *TIP: other options may also work we offer the most popular methods out of the box, it should be noted that you may need to tweak the commands depending on your server also.*

Cron Category

The cron category is the default category where all items are imported into, this is handy if you wish to sort them as they are added or modify them before publishing live or you just want them live as soon as possible - there is a whole world of options.

Import Files

This page is here to allow you to manually import files into your DOCman database with a few simple clicks.



Toolbar Actions

Import

This imports the selected files into the selected category.

Selection Fields

Files

Select the files you wish to import (hold the CTRL key on your keyboard for multiple selections)

Categories

Select the category you wish to import the selected files into.

 **TIP:** You may only import to one category at any time.

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